

APPROVED: Meeting No. 19-87

ATTEST:

Helen M. Henehan

MAYOR AND COUNCIL

ROCKVILLE, MARYLAND

MEETING NO. 42-86

November 10, 1986

The Mayor and Council of Rockville, Maryland, convened in general session in the Council Chamber, Rockville City Hall, Maryland Avenue at Vinson Street, Rockville, Maryland, on Monday, November 10, 1986, at 8:00 p.m.

PRESENT

Mayor Steven Van Grack

Councilman James F. Coyle

Councilman Douglas Duncan

ABSENT

Councilman Steve Abrams
(out of town on business)

Councilman Peter Hartogensis
(out of town on business)

The Mayor in the Chair.

In attendance: City Manager Richard V. Robinson, Assistant City Clerk Patricia A. Rager, City Attorney Paul Glasgow.

Re: Invocation

The Invocation was given by Adrienne Carr from the United Church Center for Community Ministries.

Re: City Manager's Report

Mr. Robinson reported the following:

1. Dan Hobbs, Deputy City Manager, has announced that he has accepted a position with the City of Corpus Christi, Texas. As a result of Mr. Hobbs departure, Don Vandrey has been named as the Acting Assistant to the City Manager and Nancy Bullough has been named as the Acting Public Information Officer.

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2. Mike Davis, Director of Planning, has also announced his resignation. He has accepted a position with Fort Collins, Colorado, as the Director of Development Services. Larry Owens will be the Acting Director of Planning in the interim.

Re: Mayor's Report

Mayor Van Grack noted that Councilman Abrams and Councilman Hartogensis are both absent from tonight's meeting on business.

The Mayor noted that the City has purchased two senior buses. He also thanked the staff for their efforts on revising the senior transportation program that provides a new taxi and Ride-on program. This new program improves the means of transportation for all the seniors in Rockville.

Mayor Van Grack noted that he has received several inquiries concerning jail security, expansion of the jail, escape while in custody, and the recent press coverage concerning the lack of manpower at the Montgomery County Detention Center. He suggested that the City Manager and staff get together with Gary Black and the Warden, John Wright, to see what is happening and to keep the Mayor and Council informed.

Mayor Van Grack commended the staff, especially Rusty Wallace, on the work that was done on the Drug Awareness Program - "Say No to Drugs". The Mayor noted two banners displayed at tonight's meeting that have been signed by the students at Julius West Middle School and Frost Middle School who have taken the pledge to Say No to Drugs. The Mayor expressed how pleased he is to be able to bring this program to the schools and will be bringing it to the business community tomorrow at the monthly Chamber of Commerce luncheon.

Re: Citizen's Forum

The Mayor opened the meeting to those citizens who wished to address the Mayor and Council:

1. David Thomas, 818 Brice Road. Mr. Thomas said he has sent the Mayor and two councilmembers his concern on traffic access to the residential units proposed for Westmont. He feels that this access will be prejudicial to the occupants. He thanked the staff for getting him a copy of the traffic study. He hopes the Mayor and Council will rethink their position.

There being no other citizen wishing to be heard, the Mayor closed the citizen's forum portion of the meeting.

Re: Recognition of Merit
Scholars from Rockville,
Richard Montgomery and
Wootton High Schools

The Mayor, on behalf of the Mayor and Council, made the following presentations to the students at Thomas S. Wootton High School for their outstanding academic performance

1987 National Merit Commended Scholars

Taro Akiyama, Brenda Allison, Christine Bailor, Jennifer Blue, Joy Chen, David Dai, Ralph Desena, Ranjit Dhindsa, Justine Dymond, Leslie Fan, Anne Freeh, Pamela Frome, Felice Goldgraben, Stephen Gould, Stephen Hsu, Anita Hsueh, Kristin Hughes, Sanjay Jagannath, Jonathan Kaplan, Robin Kornblith, Tracy Kuka, Richard Liu, Lena Mah, Thomas McCarthy, Lynn McDonald, Christine Merry, Mary Morgan, Richard Morris, Douglas Murphy, Yumee Nam, Michael Ochsman, Heather Quarles, Laurie Rubel, Patrick Rutledge, Carrie Sauer, Ellen Shen, Francis Shen, Norah Shire, Gina Sohn, Edward Sun, Laura Thoms, Kristina Warga, Mike Wasserman, Neal Weiner, David Wolf, and Douglas Wolf.

1987 National Merit Scholar Semifinalists

Samuel Aronson, Theodore Chen, Danny Chou, Lori Friedman, Helga Fuller, Steven Krauss, Jonathan Orwant, Francie Pardo, David Reiter, Bret Richey, Erika Saganichiny, Kimberly Searce, Robyn Seemann and Catherine Stetson.

1987 National Achievement Scholarship Program for Outstanding Negro Students
Commended Scholars

Anissa Barton, Cara Shaw and Eric Stroud.

The Mayor, on behalf of the Mayor and Council, made the following presentations to the students of Richard Montgomery High School:

1987 National Merit Commended Scholars

Lia Belanger, Wendy Hermach, Chris Martin, Marian Martin, Melissa Powell, Dawn Raines and James Shapaker.

1987 National Hispanic Scholar

Michael Trujillo

1987 National Merit Scholar Semifinalists

John Jordano and Christopher Tate.

1987 National Achievement Scholarship Program for Outstanding Negro Students
Commended Scholar

Michelle Nelly.

The Mayor, on behalf of the Mayor and Council, made the following presentation to the students at Rockville High School:

1987 National Merit Commended Scholars

Scott Bolon, Linda Brainin, Shanna Carney, Dennis Chinnock, Zayd Eldadah, Brian Fairweather, Patrick Flood, Benjamin Hwang, Jee Hwang, Christopher Jewell, Jason Kahn, Matthew Katz, Teresa Klingensmith, Steven Lin, Allen Maples, Michael Matthews, Beth McKinney, Jane Nguyen, Janice Osman, Jennifer Parkinson, Ellen Polinsky, William Reed, Felisa Sheskin, Stuart Wodling, Anne K. Woods, and Ann R. Woods.

1987 National Merit Scholar Semifinalists

Jeffrey Amspaugh, Barton Branstetter, Ron Daniel, Elaine Kasper, Jeanne Lyons, Judith Rosenberg, Knute Sears, Aryce Severson, Linda Shearer, Daniel Unger, Susan Wade, Michael Ward and Garth Zeglin.

1987 National Achievement Scholarship Program for Outstanding Negro Students
Commended Scholars

Keir Lewis, Saida Sanusi, and Karla Smith.

Re: American Legion Essay
Contest Winners and Boys
and Girls State
Representatives

The Mayor, on behalf of the Mayor and Council, presented certificates of recognition to the winners of the American Legion's Essay Contest on Americanism:

Jennifer Marshal, Mary Myers, Kathryn Chiariello, Caren Heyden and Theresa Guevara

The Mayor then proceeded to issue certificates of recognition to the the Girls State and Boys State Representatives:

Girls State Representatives

Amy Graham, Holly Howard, Kathy Kerr, and Kathleen Randolph

Boys State Representatives

Duane Buck, Andy Gottlieb, Tom Hastings, Bob Kregenour, Brian Lee, Tom Peters, Chris Seguin, Rob Stets, Mark Grier, Danny Hebron, Thomas J. McArdiff, Alexander Novak, Timothy Sonner and Lance Winger.

Re: Proclamation:
Sensitivity Awareness
Day - November 19, 1986

Proclamation No. 12-86

On motion of Councilman Duncan, duly seconded and passed by unanimous vote of all present, Mayor Van Grack proceeded to issue Proclamation No. 12-86, proclaiming November 19, 1986, as Sensitivity Awareness Day in Rockville and urged all citizens to support an effort to create a climate where acts of intolerance are no longer permitted. Mayor Van Grack asked that the proclamation be delivered to Montgomery County Councilman Michael Gudis.

Re: Proclamation:
Caregivers' Day -
November 18, 1986

Proclamation No. 13-86

On motion of Councilman Duncan, duly seconded and passed by unanimous vote of all present, Mayor Van Grack proceeded to issue Proclamation No. 13-86, proclaiming November 18, 1986, as Caregivers' Day in the City of Rockville and asked all citizens to acknowledge and appreciate the work of their neighbors who always lend a helping hand. Mayor Van Grack presented the proclamation to Adrienne Carr.

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Re: Proclamation: Mayors'
D-Day on the War on
Drugs

Re: Proclamation: Council's
D-Day on the War on
Drugs

Proclamation No. 14-86 and 15-86

Mayor Van Grack explained that there are two proclamations before the Council tonight, one proclaiming the Mayors' D-Day on the War on Drugs and the Council's D-Day on the War on Drugs.

On motion of Councilman Duncan, duly seconded and passed by unanimous vote of all present, Proclamation No. 14-86 proclaiming the Mayors' D-Day on the War on Drugs and Proclamation No. 15-86 proclaiming the Council's D-Day on the War on Drugs were approved by the Mayor and Council.

The Mayor asked that agenda Item No. 10, the Resolution on Mandatory Referral, be moved up on the agenda. It was the consensus of the Mayor and Council that it be moved forward at this time.

Re: Approval of Resolution
establishing a Mandatory
Referral Procedure for
comprehensive planned
development application

Mayor Van Grack said it is his feeling to permit discussion on this topic tonight and refrain from holding a vote on this item until Councilman Abrams and Councilman Hartogensis are present. Councilman Duncan said he stated at the work session on this item that a vote would be held on the 10th of November. Mayor Van Grack said he was not aware that the two other members of council would be absent this evening. Councilman Coyle asked what affect this would have if a vote was not taken this evening. Councilman Duncan explained that it would be another two weeks before a vote could be taken. He said he was aware that the other two members of council would not be here this evening and heard no objections from them on holding a vote.

Councilman Duncan said he would like to take out Item 4 in the resolution concerning the creation and maintenance of a mailing list by the City Clerk. On Item 5, he said it was Councilman Abrams thought that a Saturday morning meeting might be a good date. Councilman Coyle asked about the difference between Item 1 and Item 4. Councilman Duncan explained that Item 1 is a mailing list kept on file by the City Clerk. Councilman Coyle asked if they were redundant. Councilman Duncan said he is concerned with the burden that will be placed on the administrative staff.

Councilman Duncan said that Item 8 is fine. The City Attorney explained that Item 6 deals with a certain time frame and asked if the Mayor and Council would like to change it. Councilman Duncan said that refers to the Planning Commission meeting.

On Item 12, Councilman Coyle asked what would be an example of changes that would require making amendments to the application. Mr. Glasgow gave the Westmont case as an explanation. Mr. Glasgow explained this item and the intent of this requirement. Councilman Coyle feels that a sentence should be added to make the information available to all interested persons. He feels that people will not know when a change has been made to the application. After a lengthy discussion between Councilman Coyle and Councilman Duncan, the City Manager explained that Item 12 is a disclaimer. Mr. Robinson explained that an insignificant change would be a change in where a tree is planted. A major change would be considered changing the footing for a building, the building height, etc. Those decisions will be made by the Mayor and Council which are policy decisions. Councilman Coyle asked what criteria would be used to consider what is a minor or major change. Councilman Duncan said the intent is not to burden everyone. Councilman Coyle asked Councilman Duncan if he is satisfied with Item 12. Councilman Duncan said he feels the resolution covers the procedures.

Councilman Duncan suggested changing the wording "...within a 2,000 foot

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radius..." to an "approximate radius". The City Attorney said he has a problem with that wording and suggested "...at least a 2,000 foot radius...". Mayor Van Grack said that this is not a critical aspect of the resolution and that the real thrust is there. Councilman Duncan said if the City Attorney is satisfied then its fine with him. He then asked if the resolution will be on the agenda on November 24 with amendments. Mayor Van Grack suggested to Councilman Coyle that he send a memorandum to the other members of Council on his feelings. Councilman Coyle said if it does not work, then it can always be changed.

It was the consensus of the Council that Item 12 stay as written.

Re: Consent Agenda

Councilman Duncan asked that item "b" (Mt. Calvery Baptist Church SWM request) and item "e" (award of Bid No. 31-87) be removed from the consent agenda.

On motion of Councilman Duncan, duly seconded and passed by unanimous vote of all present, the next six items were approved under the consent agenda.

Re: Approval of request for
On-Site Storm Water
Management Waiver, Pepco
Substation, 1580 East
Jefferson Street, U-366-
86, WR #7-87

This 0.5 acre parcel of land located on the northeast corner of Congressional Airport Lane and East Jefferson Street in the Cabin John Creek drainage area. Pepco plans to build an electrical substation on the site.

On-site methods of SWM were considered. However, the geotechnical report provided by the applicant indicates that the soils on the site are not suitable for infiltration. The presence of numerous high voltage underground

electrical cables and the topography of the site make detention methods of SWM impractical.

The runoff from this site will be conveyed by enclosed storm drains to Cabin John Creek. The additional runoff from this site will be controlled by the Proposed Montrose Park SWM Facility.

Staff recommends that a waiver be granted and that a contribution of \$14,000 (0.70 acres including 0.20 acres of adjacent right of way at \$20,000 per acre) be accepted for the City Off-Site SWM Program.

On motion of Councilman Duncan, duly seconded and passed by unanimous vote of all present, a storm water management waiver was granted and a contribution of \$14,000 was accepted towards the City's off-site swm program for the Pepco substation at 1580 East Jefferson Street.

Re: Award of Bid for Road
Salt, Council of
Governments Cooperative
Purchase, Prince
George's County Bid 9894

The requirement is for 1,000 tons of road salt for the winter of 1986-87. The City determined that it would be in its best interest to participate in the Council of Governments Cooperative bid. Prince George's County was the lead jurisdiction.

Bids were received from four companies:

Harvey:	\$36.50 per ton
Cargill:	\$26.71 per ton
International:	\$25.95 per ton
Morton:	\$28.00 per ton

International Salt Company was determined to be a low, responsive and responsible bidder.

Based on the COG bids noted above, staff recommends that the City buy its road salt based on the low bid of International Salt Company.

On motion of Councilman Duncan, duly seconded and passed by unanimous vote of all present, award was made to International Salt Company for road salt under the Council of Governments Cooperative Purchase agreement.

Re: Award of Bid No. 26-87,
20-Cubic Yard Leaf
Collectors

At its October 6 meeting, the Mayor and Council rejected Bid 7-87 for 20-cubic-yard leaf collectors because the low bid exceeded the budget by approximately \$5,000. Since the two collector units were not needed for the current leaf collection season, service to the community was not diminished by rejecting bids and re-advertising.

Bids were then received on October 22 with the following two conforming bids:

<u>Bidder</u>	<u>Model</u>	<u>Cost</u>
John C. Louis Company, Inc. 8100 A Beechcraft Avenue Gaithersburg, MD	American Roads	\$29,600
S.M. Christhlf & Son, Inc. 112 West Timonium Road Timonium, MD 21093	Tarco	\$29,812

Budget Estimate \$32,000*

* The total estimate was \$32,000 for this purchase, which included \$22,000 for replacement of the original equipment, plus \$10,000 from the Equipment Replacement Fund to upgrade the units from 14-cubic-yard to 20-cubic-yard, and to provide the units with diesel engines.

A third non-conforming bid was received from General Supply and Equipment, Baltimore, on a Giant Vac model at \$30,806, but the bidder took several exceptions to the specifications.

Staff recommends that John C. Louis, Gaithersburg, be awarded Bid 26-87 as low bidder for supplying 20-cubic-yard leaf collectors at their low bid price of \$29,600.

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On motion of Councilman Duncan, duly seconded and passed by unanimous vote of all present, Bid No. 26-87 was awarded to the low bidder, John C. Louis Company, Inc., in the amount of \$29,600.

Re: Award of Bid No. 24-87,
Dental Plans

The above referenced Invitation for Bid (IFB) was issued for the purpose of obtaining a group dental plan to offer the City of Rockville employees.

The period of coverage is to be for 24 (twenty-four) months effective December 1, 1986.

Included in the original solicitation were two basic categories of plans including "Fee-For-Service" and "Closed Panel." Within each category, the companies were to provide bids on individual plans, individual plus dependent, and family plans.

The Contract is to be awarded to the responsive Bidder submitting the lowest bid per dental plan type who complies in all respects with the conditions of the Invitation for Bid.

Bids were opened at 3:00 p.m. on October 28, 1986, at which time 2 bids were received, one for a "Closed Panel" plan and one for "Fee-For-Service."

Bid Evaluation

Type 1 - MD-IPA

FEE-FOR-SERVICE PLAN

Description	Quantity	Unit	Unit Price	Total
Individual Plan	24	Month	\$1.00	\$24.00
Individual Plus 1				
Dependent Plan	24	Month	\$1.50	\$36.00
Family Plan	24	Month	\$2.00	\$48.00
		TOTAL FOR DENTAL PLAN		\$108.00

Based on the number of subscribers participating in the current Closed-Panel plan, the total estimated potential value of the contract is determined as follows:

Individual Plan:	50 x \$24.00 =	\$1,200.00
Individual Plus 1 Dependent Plan:	21 x \$36.00 =	\$ 756.00
Family Plan:	51 x \$48.00 =	<u>2,448.00</u>
TOTAL:		\$4,404.00

Type 2 - DENTICARE:

CLOSED-PANEL LOW-OPTION PLAN

Description	Quantity	Unit	Unit Price	Total
Individual Plan	24	Month	\$7.98	\$191.52
Individual Plus 1				
Dependent Plan	24	Month	\$13.65	\$327.60
Family Plan	24	Month	\$17.00	<u>408.00</u>
		TOTAL FOR DENTAL PLAN		\$927.12

Based on the number of subscribers participating in the current plan, the total estimated value of the contract is determined as follows:

Individual Plan:	50 x \$191.52 =	\$ 9,576.00
Individual Plus 1 Dependent Plan:	21 x \$327.60 =	\$ 6,879.60
Family Plan:	51 x \$408.00 =	<u>20,808.00</u>

The following bid was received from QUALITY DENTAL PLANS:

CLOSED-PANEL LOW-OPTION PLAN

Description	Quantity	Unit	Unit Price	Total
Individual Plan	24	Month	\$9.00	\$216.00
Individual Plus 1				
Dependent Plan	24	Month	\$15.00	\$360.00
Family Plan	24	Month	\$20.50	<u>\$492.00</u>
		TOTAL FOR DENTAL PLAN		\$1,068.00

Based on the number of subscribers participating in the current plan, the total estimated value of the contract is determined as follows:

Individual Plan:	50 x \$216.00 =	\$10,800.00
Individual Plus 1 Dependent Plan:	21 x \$360.00 =	\$ 7,560.00
Family Plan:	51 x \$492.00 =	<u>25,092.00</u>
		\$43,452.00

Based on the above discussion, it is recommended that MD-IPA be awarded the contract for a City of Rockville group "Fee-For-Service" dental plan for a total estimated value of \$4,404.00 and that Denticare be awarded the contract for a City of Rockville Group "Closed-Panel" Dental Plan for a total estimated value of \$37,263.60.

On motion of Councilman Duncan, duly seconded and passed by unanimous vote of all present, Bid No. 24-87 for Dental Plans was awarded as recommended by staff.

Re: Introduction of
Ordinance to Levy
Assessments for Driveway
Aprons at various
locations, Project No.
6E12

On motion of Councilman Duncan, there was introduced upon the table an ordinance to levy assessments for driveway aprons at various locations. Said ordinance to lay over at least one week before final action is taken.

Re: Introduction of
Ordinance to amend
Chapter 14, entitled
"Building Code" of the
"Laws of Rockville" so
as to delete Article 19
entitled "Signs" of the
BOCA Basic/National
Building Code, 1984
Edition, from the City
of Rockville Code

On motion of Councilman Duncan, there was introduced upon the table an ordinance to amend Chapter 14 entitled "Building Code" of the "Laws of Rockville" so as to delete Article 19 entitled "Signs" of the BOCA Basic/National Building Code, 1984 Edition, for the City of Rockville Code. Said ordinance to lay over at least one week before final action is taken.

Re: Approval of request for
On-site Storm Water
Management Waiver, Mt.
Calvery Baptist Church,
Horners Lane

The 1.5 acre Mt. Calvery Baptist Church site is located in the Rock Creek Drainage area. The site is currently improved by a church building, and paved driveway and parking lot.

An addition to the church building and other related improvements will add 0.129 acres (5,600 sq. feet) of new impervious area to the site.

Infiltration and other on-site methods of SWM were considered, however, preliminary evaluation indicates a high water table makes these methods of SWM questionable. For this reason church representatives have requested the City accept an off-site contribution and waive the requirement for on-site construction.

Runoff from this site will be conveyed by an on-site storm drain system to a storm drain structure on the northeast corner of the site. The runoff then enters an open channel where it is conveyed to an enclosed storm drain at the Lincoln Park Community Center. The runoff is then conveyed by enclosed storm drain systems and open channels to the existing Dover Road SWM facility. The Dover Road SWM facility was recently expanded and is able to provide both storage and water quality for the additional runoff.

The open channel drainage system adjacent to the church property is not adequate to handle the 10 year storm event. The engineering firm representing the church has submitted data showing the increased runoff during the 10 and 100 year storms. Their data indicates that the increase in runoff through the open channel will be less than 0.2%. The City staff cannot adequately determine the effect of this increase on nearby properties from the information provided to it by the Church. Therefore, in accordance with its past practice, the City Attorney's Office desires the Church provide an indemnity agreement to protect the City from any lawsuits which could arise as a result of the City granting this waiver.

The Public Works Department intends to propose a storm drainage extension project for the upcoming Capital Improvement Program which, if approved, will eliminate these long standing drainage problems.

The Church representatives have agreed in a recent meeting with City staff to provide the indemnity agreement. Their intent is to construct an on-site system in the future, if such a system is determined by engineering

analysis to be feasible. At such time as this system is constructed or the storm drain pipe is extended by the City, they would expect to be released from the indemnity agreement. In addition, if the on-site facility is provided they would expect to be reimbursed the amount of the waiver contribution.

The SWM committee recommends granting the waiver on the basis of payment by the Church of an off-site contribution in the amount of \$2,580 (.129 acres x \$20,000 per) subject to the Church's executing the indemnification agreement. It also recommends that if the Church's on-site system is constructed, the Mayor and Council authorize the City Manager to refund the waiver contribution of \$2,580. Further, if either the on-site system is constructed or the ditch enclosed, the City Manager be granted the authority to take the necessary action to void the indemnification agreement.

Mayor Van Grack said he is hopeful that those at Mt. Calvary Baptist Church are satisfied with the agreement.

On motion of Councilman Duncan, duly seconded and passed by unanimous vote of all present, staff's recommendation for the Mt. Calvary Baptist Church On-site SWM request was approved by the Mayor and Council.

Re: Award of Bid No. 31-87

The invitation for bid was raised to obtain a contractor to furnish and/or plant shrubs and trees on City property; the contract to be awarded to the responsible bidder submitting the low aggregate bid for items #1-20.

Bids were opened at 10 a.m. on Wednesday, October 29, 1986, and the following bids were received:

C & C Farms, Damascus, Maryland	\$ 66,503.00
J. H. Burton, & Sons, Olney, Maryland	\$ 99,400.00
W. H. Boyer, Inc., Glenwood, Maryland	\$102,678.16

It is recommended by staff that the award of contract be made to C & C Farms in the amount of \$66,503.00. C & C Farms provided the low aggregate bid

for items #1 - #20 and has previously completed work satisfactorily for the City of Rockville.

Councilman Duncan said the \$66,000 award is not definite as to the type of tree. Mr. Bayor explained that the award is for different varieties. Councilman Duncan said he is satisfied.

On motion of Councilman Duncan, duly seconded and passed by unanimous vote of all present, Bid No. 31-87 for shrubs and trees was awarded to the low bidder, C & C Farms in the amount of \$66,503.00.

Re: Adoption of Ordinance to
grant Text Amendment
Application, T-76-86,
Mayor and Council of
Rockville, Applicant
(Historic District
Permits)

Ordinance No. 28-86

On motion of Councilman Duncan, duly seconded and passed by unanimous vote of all present, Ordinance No. 28-86, the full text of which can be found in Ordinance Book No. 13 of the Mayor and Council, granting Text Amendment Application, T-76-86, was adopted by the Mayor and Council.

Councilman Coyle noted that this ordinance has the support of the Historic District Commission and the Mayor and Council.

* Re: Adoption of Ordinance to
grant Text Amendment
Application, T-80-86,
Mayor and Council of
Rockville, Applicant,
(Truck Parking)

Ordinance No. 29-86

On motion of Councilman Duncan, duly seconded and passed by unanimous vote of all present, Ordinance No. 29-86, the full text of which can be found in Ordinance Book No. 13, granting Text Amendment Application, T-80-86, was adopted by the Mayor and Council.

Councilman Coyle asked when the administration of the ordinance would go into effect. The City Manager said the staff will start the procedure and answer questions and have the enforcement start soon. Councilman Coyle asked how the law enforcement was to be handled. Mr. Robinson explained that a large effort will be done by Licenses and Inspections and the Police Department. Councilman Coyle asked how many days the truck owners will be allowed to file. Mr. Robinson explained that a notice will be put in the next Rockville Reports explaining that applications will be accepted for three weeks and tickets will be issued shortly thereafter.

Mayor Van Grack said questions have been raised from school bus drivers who park in residential areas between their runs; he asked how this will be handled. Mr. Robinson said this is being reviewed by staff and is an administrative matter. He noted that buses may park on residential streets as long as there is no safety or visual hazard. After 6:00 p.m. though, they may not be parked in residential areas or where trucks should not be parked.

Re: Approval of Minutes

On motion of Councilman Duncan, duly seconded and passed by unanimous vote of all present, the Minutes of Meeting No. 32-86, July 28, 1986, were approved as written.

Re: Correspondence

The Mayor and Council noted the following items of correspondence:

1. Letter from Wilmer S. Cody, Superintendent of schools, regarding the City's Drug Awareness Campaign.
2. Letter from Maureen E. McCabe, Principal, St. Elizabeth School regarding the school's award from the U.S. Department of Education.
3. Letter from Kathy Gall, regarding CPD-1-85
4. Letter from Walter B. Counts, President, New Mark Commons Homes Assoc., Inc., regarding CPD-1-85
5. Statement from Eric Guckenheimer, 806 Cabin John Parkway, regarding CPD-1-85
6. Letter from Jack D. Perry, 901 Levertton Road, regarding CPD-1-85

Re: Information Items

The Mayor and Council noted the following items of information:

1. Senior Center Newsletter, November 1986

Re: New Business

1. Councilman Duncan noted that the School Board will be hold hearings on their FY 1988 Capital Budget. The City needs to address some items and offer its support. Mr. Robinson said documents arrived on Friday and that staff will be reviewing them for the Advisory Commission on Public Education. Councilman Duncan suggested that if it is not possible to have something prepared by the time of the public hearing then a letter should be sent stating the City would like to make comments. Ms. Auchter said the City's Advisory Commission on Public Education will be reviewing the material at their meeting on Wednesday. Mayor Van Grack asked that a letter be sent informing the School Board that the City will be submitting comments. He noted that it seems like short notice on the part of the School Board.

2. Councilman Coyle asked the status on a follow up on the truck ordinance with regard to trailers. He asked if a work session will be held on the issue. The City Manager suggested that a work session be set for the first of the new year as there is not enough time to hold one before the end of this year. Councilman Coyle noted that he has received a lot of comments and the City should get going on this. Mayor Van Grack said the first of the year is good.

3. Councilman Coyle said he has been approached by Peerless Rockville as to the status of creating an archives for the City. Mr. Robinson said he is not privy to that conversation with Peerless Rockville. He said staff is working on it as well as the Historical Society. Councilman Coyle noted that is a separate item and that there are two projects. Councilman Duncan asked that a follow-up report be prepared. The Historical Society's project is a

separate one from Peerless. He noted that the City had at one time thought of piggy backing with the County for their archival service. Don Vandrey explained that some members of Peerless Rockville have formed History Associates who have contracted with Montgomery County and the City is looking to piggy back with them. Mr. Robinson said that he will get a report on the status. He thought he had a clear understanding of the process.

4. Councilman Coyle noted that the agenda for the next meeting may end up with lengthy issues and asked if it would not be better to schedule the work session on the election task force report on another date. Mayor Van Grack said he felt strongly on starting this process. He suggested to start the work session and if gets too late, adjourn and continue on another date.

Re: Adjournment

There being no further business to come before the Mayor and Council in general session, the meeting was adjourned at 9:35 p.m.

Re: Executive Session

On motion of Councilman Duncan, duly seconded and passed by unanimous vote of all present, the Mayor and Council convened in executive session to consult with legal counsel.

There being no further business to come before the Mayor and Council in executive session, the meeting was adjourned at 9:55 p.m. to convene again in executive session on November 24, 1986, at 7:00 p.m. or at the call of the Mayor.